

### To all shareholders

# Information on special circumstances in relation to A.P. Møller - Mærsk A/S' Annual General meeting

We have been looking forward to welcoming our shareholders to the annual general meeting. We have set all sails; however, the extraordinary situation concerning the COVID-19 virus makes it impossible for us to conduct the general meeting in the usual form and spirit.

Being a public limited company, A.P. Møller - Mærsk A/S must conduct a general meeting before 30 April. Based on information from the authorities, the situation concerning the COVID-19 virus is not expected to change considerably in a positive way during April. We have therefore decided to hold the general meeting on the 23 March 2020 as planned.

The Opera House has been closed and will thus not be able to host our annual general meeting. We have therefore decided to increase the digital transmission and reduce the physical part to an absolute minimum to be held at our headquarters at Esplanaden.

The government has banned gatherings with more than 100 participants. Our annual general meeting usually has a lot more attendants and this year the number of entries has been quite high. To respect the ban, we therefore have to conduct the meeting without gathering more than 100 people.

The Company's major shareholders have voted by mail and granted powers of attorney supporting the Board's proposals, and we are therefore able to legally conduct the meeting with very few or no attendants present.

This year's annual general meeting will be different as management will only be represented by the Chairman of the Board, Jim Hagemann Snabe.

This decision has been made to safeguard the Company's daily operation and reduce the risk of contaminating the Company's employees, management, and Board members.

It is our recommendation - in line with that of the authorities - that you use our extended, digital access via our website instead of participating in person in this year's annual general meeting. This way we hope to protect both you and our other shareholders.

Should you have questions you would have asked at the meeting, you are welcome to do so via the question option on our website.



## Postal votes

Should you wish to make your opinion known, either to support the Board's proposals or the opposite, we kindly ask you to vote by mail.

Due to the special circumstances, the deadline for voting by mail has been prolonged. Postal votes can be sent till the day of the meeting; 23 March 2020 at 08.00am CET.

You can vote by mail in two ways:

- 1. Fill out and send the postal vote form to the Company
- 2. Cast your postal vote electronically via the shareholder portal.

Postal vote form and link to the shareholder portal can be accessed via our website: <a href="https://investor.maersk.com/shareholder-services/annual-meeting">https://investor.maersk.com/shareholder-services/annual-meeting</a>

## Online access to the full annual general meeting

As previously announced, we will as always stream the Chairman's report via <a href="www.maersk.com">www.maersk.com</a>. This year we have extended this so you can follow the entire meeting from home. The meeting will be transmitted in both Danish and English. You can follow the transmission without being registered for the meeting.

## **Meeting documents**

While following the annual general meeting on your screen, you can choose to have the relevant documents open. We recommend to access and open the documents ahead of the meeting start.

You can access the documents via this link: https://investor.maersk.com/shareholder-services/annual-meeting

## Esplanaden

As mentioned above, the annual general meeting will now formally be held at our headquarters at

### Esplanaden 50, Copenhagen

on Monday 23 March at 10.00am CET and **not** as previously announced at the Opera House.

At Esplanaden, the following guidelines are applicable for employees and visitors:

#### People who

- have a temperature or show symptoms of respiratory infections,
- have symptoms of the flue,
- have been together with a COVID-19 infected person, or
- have been traveling to Mainland China, South Korea, Iran, Italy, or Austria in the last two weeks,



are not allowed into the building. Same restrictions are applicable to shareholders, who wish to attend the annual general meeting, and we reserve the right to deny access to shareholders, who show signs of a temperature or symptoms of a respiratory infection.

Questions can be addressed to the shareholder secretariat via e-mail <a href="mailto:GF2020@maersk.com">GF2020@maersk.com</a> or phone +45 3363 3672 (between 09:00am and 04:00pm CET).

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We look forward to next year, where we expect to conduct our annual general meeting in the usual fashion.

The Board