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# **21a Guidelines for disclosure of information in Maersk Insurance A/S**

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## Guidelines for disclosure of information

### 1. General

1.1 Hereinafter referred to as:

- Lov om finansiel virksomhed as FIL
- Maersk Insurance A/S as the Company.

### 2. Regulatory requirements

These guidelines for disclosure of information in Maersk Insurance A/S have been prepared in accordance with FIL § 122.

### 3. Purpose

3.1 The purpose of the requirement to establish guidelines for the disclosure of information is to give the Company's customers access to information about the types of customer information disclosed by the Company, the purpose of the disclosure and to which types of companies the information is disclosed.

### 4. Disclosure of information

- 4.1 The Company exclusively insures A.P. Moller - Maersk Group's assets and business activities. While carrying out its business, the Company does not come into possession of sensitive personal information, but only information about the assets, activities and claims of the insured companies relating to them.
- 4.2 Information is treated confidentially and shared securely, including only with brokers, lawyers, adjusters and insurance companies, etc. and only to the extent necessary for the Company to carry on its business.
- 4.3 Pursuant to their duty of confidentiality, no employee of the Company may unjustifiably disclose confidential information that has come to their knowledge in the performance of their position or duties, cf. FIL § 117, sec. 1.
- 4.4 The same applies to employees of outsourcing partners.
- 4.5 The Board of Directors is responsible for ensuring that confidential information does not come into the hands of unauthorized persons.

**5. Availability**

5.1 These guidelines shall be publicly available through the Company's website.

**6. Entry into force and amendments for guidelines**

6.1 These guidelines shall enter into force upon approval by the Board of Directors.

6.2 The Board of Directors shall annually review the guidelines.

6.3 The Board of Directors may change these Guidelines at any time.

6.4 The guidelines also need to be reassessed if significant changes in its assumptions change.

**The guidelines have been approved by the Board of Directors on 23.08.2022**

**Accepted by the Executive Board on 23.08.2022**

DocuSigned by:

*Lars Henneberg*

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Lars Henneberg (CEO)